



## **Distributed Digital Preservation for ETDs Workshop Agenda**

4 June 2008, 9:30 AM – 12:30 AM  
Robert Gordon University

This workshop will provide information for institutions that seek to learn more about how to preserve their Electronic Theses and Dissertations through the newly launched MetaArchive Cooperative-NDLTD distributed digital preservation network. Instructors will address such topics as: What are academic institutions currently doing to ensure the long-term availability of their ETDs? What is distributed digital preservation? How can collaborative partnerships help us to securely preserve our ETDs? What is the MetaArchive Cooperative and how do its members interact? How can institutions best organize their ETDs for collection management purposes with preservation issues in mind?

Attendees will leave with an understanding of distributed digital preservation and of the roles they may play in the NDLTD/MetaArchive preservation solution.

### **Agenda**

- 09:30 – 10:00**      **Session One: ETDs and Preservation Needs (Gail McMillan)**  
Review the day's agenda, describe who's participating in the workshop, and share the results of 2008 "Digital Preservation of ETDs" survey.
- 10:00 – 10:30**      **Session Two: MetaArchive and Distributed Preservation (Martin Halbert)**  
An overview of distributed digital preservation, LOCKSS, and the MetaArchive Cooperative. What is distributed digital preservation? What is LOCKSS? How does it work? What does it require (hardware, software, tech support, staff and skills needed)? What is the MetaArchive Cooperative?
- 10:30 – 11:00**      **Session Three: The NDLTD/MetaArchive ETD Archive (Martin Halbert)**  
Gain an understanding of the NDLTD/MetaArchive Archive, including how we use it to foster ETD preservation, the roles and responsibilities of its members, and the basics of harvesting and ingest into the Archive.
- 11:00 – 11:15**      **Break**
- 11:15 – 11:45**      **Session Four: Collections Management for Preservation (Gail McMillan)**  
Detailed overview of how to prepare a collection for harvesting and ingest into the preservation archive, including how collections should be organized and documented, the creation of collection-level metadata using the conspectus tool, and intellectual property issues.
- 11:45 – 12:30**      **MetaArchive and its Members: Roles and Responsibilities (Martin Halbert)**  
Discuss the MetaArchive Charter and Membership Agreement, share information about the three types of memberships that are available along with their associated fees and responsibilities.



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**11th International Symposium on ETDs**  
Robert Gordon University, Aberdeen, Scotland

FREE with conference registration: <http://www.rgu.ac.uk/etd/>

June 4, 2008, 9:30 am - 12:30 pm

The NDLTD is collaborating with the MetaArchive Cooperative to create and maintain an ETD-specific Distributed Digital Preservation Network (DDPN). The 4 June 2008 workshop provides the first opportunity for the ETD community to acquire the information necessary to participate in this preservation system and confidently archive their ETDs for fail-safe retrieval by the originating institutions.

The NDLTD DDPN is part of the MetaArchive Cooperative's preservation archives (<http://www.metaarchive.org/>), which employ modified open-source LOCKSS software (<http://www.lockss.org/>) to harvest, cache, and validate files programmatically among the geographically dispersed members of the NDLTD. The MetaArchive Cooperative is an independent, international membership association comprised of institutions that seek an active role in the preservation of their digital collections.

### Workshop Leaders

Prof. Gail McMillan [gailmac@vt.edu](mailto:gailmac@vt.edu)

Director of the Digital Library and Archives  
University Libraries, Virginia Tech

Dr. Martin Halbert

Director for Digital Programs and Systems  
Robert W. Woodruff Library, Emory University

*Don't let your institution be one of the 75% of the survey respondents who reported that their institution does not have a formal preservation strategy.*

If you haven't done so already, please complete the ETD preservation survey at <http://lumiere.lib.vt.edu/surveys/>

**Over for Workshop Agenda**