

## Online Information

<http://etd.vt.edu/etd/students/index.html>

- Guidelines for converting a theses or dissertation to Portable Document Format (PDF) for submission to the Graduate School and the Library  
<http://etd.vt.edu/etd/submission/style.html>
- Quick list: Steps of the ETD Submission Process  
<http://etd.vt.edu/etd/students/steps.html>
- Form for submitting your ETD to the Graduate School for approval  
<http://scholar.lib.vt.edu/cgi-bin/etd.cgi>
- Workshops for graduate students: learn about the ETD process-- conversion and submission  
<http://etd.vt.edu/etd/students/workshops.html>

**The next workshop will be February 12, 1997, in Room 136, Norris Hall at 5:30.**

The following questions will be addressed:

- What is an ETD?
- Why should I submit one?
- How do I print my ETD to a PDF file?
- How do I connect pictures and video to my ETD?
- How do I fill in the ETD submission form?

*VT ETD Project*

## Goals of the VT ETD Project

- for graduate students to learn about electronic publishing and digital libraries, applying that knowledge through research and submitting their ETDs
- for universities to learn about digital libraries as they collect, catalog, archive, and make ETDs accessible to scholars worldwide
- for universities in the southeast and beyond to learn how to unlock the potential of their intellectual property and productions
- for graduate education to improve through more effective sharing
- for technology and knowledge sharing to speed up, as graduate research results become more readily and more completely available

### **Improve Library Services**

[scholar.lib.vt.edu/theses/ETDs\\_Library\\_Issues.pdf](http://scholar.lib.vt.edu/theses/ETDs_Library_Issues.pdf)

- more timely access
- serve more clients with reduced staff
- improve OPAC access
- better stocked digital library

### **VT ETD Project Team**

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# <VT ETD>

## Electronic Theses and Dissertations

*from University Libraries  
Virginia Tech*



*VT ETDs*

Unlocking Access to Graduate Education

Using a World Wide Web browser  
(e.g., Netscape), go to  
**<http://scholar.lib.vt.edu/theses/>**

Browse VT ETD titles and authors  
<http://scholar.lib.vt.edu/theses/temp-list.html>

Browse the most recent VT ETDs  
<http://scholar.lib.vt.edu/theses/public/>

Search the archive of VT ETDs  
approved by the VT Graduate School  
since  
<http://scholar.lib.vt.edu/theses/etd-form.html>

**More information is available at**  
**<http://etd.vt.edu/etd/>**

### Submission Checklist

<http://etd.vt.edu/etd/students/summary.html>

- VITA included?
- Create PDF file(s) and review them for complete pages, font translation, anomalies
- All internal and external multimedia objects and files are present
- Table of Contents includes a list of each multimedia object type?
- Verify that all pages are numbered correctly

### Add Links within a PDF File

- Table of Contents  
Add "bookmarks" from each item in the table of contents to the appropriate chapters and sections by selecting the "Edit" menu; choose "Bookmarks"

Multimedia objects include tables, complex equations, graphs, diagrams, digital pictures, digital video, digital audio, virtual reality, and computer software that you have developed.

- List of Multimedia Objects  
Add "bookmarks" from the list of multimedia objects to image displays
- Multimedia Object References  
Link each figure caption to the corresponding external multimedia object.

### VT Computer Laboratories

<http://www.cclab.vt.edu>

*the equipment and software you need*

### New Media Center, Newman Library

<http://www.nmc.vt.edu/>

### Some Acceptable File Formats for VT ETDs

<http://etd.vt.edu/etd/students/formats.html>

- *Images*  
PDF (.pdf)      JPEG (.jpg)  
GIF (.gif)      TIFF (.tif)  
PhotoCD      CGM (.cgm)
- *Video*  
MPEG (.mpg)  
QuickTime - Apple (.mov)  
Audio Video Interleaved (.avi)
- *Audio*  
MPEG-2      CD-DA  
AIF (.aif)      SND (.snd)  
WAV (.wav)      MIDI (.midi)  
CD-ROM/XA (A or B or C)
- *Text*  
PDF (.pdf)  
ASCII (.txt)  
SGML according to the document  
type: "etd.dtd" (.etd)

### VT ETD Copyright Statement

All authors are asked to agree to the following statement at the time they submit their ETDs:

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