

## Online © Resources

[scholar.lib.vt.edu/copyright/](http://scholar.lib.vt.edu/copyright/)

### **Citing Copyrighted Works**

<http://scholar.lib.vt.edu/theses/copyright/ETDCopyrightCitations2.pdf>

### **Fair Use Tutorial and Quiz**

[www.utsystem.edu/ogc/intellectualproperty/cprtindx.htm](http://www.utsystem.edu/ogc/intellectualproperty/cprtindx.htm)

### **Fair Use Analyzer: VT tool**

<http://etd.vt.edu/fairuse/analyzer/>

### **Fair Use Checklist: VT tool**

<http://scholar.lib.vt.edu/theses/copyright/FairUseChecklistVT.pdf>

### **Myths about Copyright**

[www.templetons.com/brad/copymyths.html](http://www.templetons.com/brad/copymyths.html)

### **Negotiate with Publishers**

<http://scholar.lib.vt.edu/theses/copyright/negotiate.html>

### **Request Permission**

[scholar.lib.vt.edu/theses/copyright/permission.html](http://scholar.lib.vt.edu/theses/copyright/permission.html)

### **US Copyright Law**

[www.law.cornell.edu/uscode/17/fairuse.stanford.edu/](http://www.law.cornell.edu/uscode/17/fairuse.stanford.edu/)

### **US Copyright Office**

[www.copyright.gov/](http://www.copyright.gov/)

### **Advice about Signing Agreements with Publishers**

As the author you own the copyright and you can negotiate whether to share or relinquish some or all of these rights with a publisher. Before signing a copyright statement when your article/chapter is accepted for publication:

- Read the agreement carefully.
- Make sure you understand *and agree* with the terms and conditions.
- Make changes as needed, possibly with advice of legal or other counsel.
- Make sure the agreement is explicit about what future rights of use you retain.

Be sure your copyright agreement allows you to include your article in your ETD and/or reuse the materials for teaching.

### **Manuscript Style ETD Including Your Published Article**

If you gave away your copyright when you had an article published that you now want to include in your ETD, you have a number of options.

1. Cite that publication in your references.
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3. Request a signed release from the publisher and include the publication in your ETD as allowed in that release. Include the permission letter in the ETD's appendix.



# **COPYRIGHT**

## **Know Your Rights and Responsibilities**

[scholar.lib.vt.edu/theses/copyright](http://scholar.lib.vt.edu/theses/copyright)

Digital Library & Archives

University Libraries

Virginia Tech

### **VT ETD Consultants**

Gail McMillan, Digital Library & Archives

[gailmac@vt.edu](mailto:gailmac@vt.edu)

GLC: Admissions and Academic Progress

[gradappl@vt.edu](mailto:gradappl@vt.edu)



## Rights of copyright holders

1. Reproduction
2. Modification
3. Distribution
4. Public performance
5. Public display

### **MYTH: It doesn't say it's copyrighted.**

As of March 1, 1989, the copyright warning does not have to appear for a work to be legally copyrighted.

## Declare Copyright Ownership

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All other material © 2008  
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## Consider a Creative Commons license

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Attribution-Noncommercial-Share Alike

## Permission or license to use a copyrighted work is NOT required when

- It is in the public domain
  - Time elapsed
  - US Government document
- It is a fact or an idea
- Fair use

### Fair Use

Before you use someone else's work without permission, *weigh all 4 factors* to determine whether its fair use.

1. Purpose and character of use
2. Nature of the copyrighted work
3. Amount, substantiality
4. Effect

## Acknowledge Copyright of Others

If you include illustrations, for example, created by someone else in your ETD, you must appropriately cite the source of each figure, table, photo, etc., and provide documentation of permission to use, fair use, public domain, and/or a statement of ownership.

### Good sources of image citation information

- “Citing Images.” University of Cincinnati, DAAP Library.  
[www.libraries.uc.edu/libraries/daap/resources/citingimages2.html](http://www.libraries.uc.edu/libraries/daap/resources/citingimages2.html)
- “How to Cite Electronic [Image] Resources.” Library of Congress, American Memory.  
[lcweb2.loc.gov/ammem/ndlpedu/start/cite/index.html](http://lcweb2.loc.gov/ammem/ndlpedu/start/cite/index.html)

## Citing Copyright Works

Include an annotated list of illustrations (e.g., figures, tables, photographs, and the like) in the style and format your department/program area/college prefers. Citations should include:

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- Appropriate statement; for example:
  - Used with permission, letter/email attached
  - Fair use; determination attached
  - Public domain: published before 1923
  - Statement of authorship

### Citation Examples

Fig. 7. Foster, Patrick N. “Classifying Approaches to and Philosophies of Elementary-School Technology Education.” *Journal of Technology Education*, 8(2): 31.  
<http://scholar.lib.vt.edu/ejournals/JTE/v8n2/pdf/foster.pdf>  
Fair Use determination attached.

Fig. 5. Walters, Sam. *North Main Street Business Fronts, Blacksburg, Virginia*. Virginia Tech April 16, 2007 Memorial Archive. Digital Library and Archives, University Libraries, Virginia Tech.  
<http://hdl.rutgers.edu/1782.1/rucore0000001007.Photograph.14954> Used with permission from the Digital Library and archives; email attached.