

## **Miscellany**

### **Scope of the JTE**

The *Journal of Technology Education* provides a forum for scholarly discussion on topics relating to technology education. Manuscripts should focus on technology education research, philosophy, theory, or practice. In addition, the *Journal* publishes book reviews, editorials, guest articles, comprehensive literature reviews, and reactions to previously published articles.

### **Editorial/Review Process**

Manuscripts that appear in the *Articles* section have been subjected to a blind review by three or more members of the editorial board. This process generally takes from six to eight weeks, at which time authors are promptly notified of the status of their manuscript. Book reviews, editorials, and re- actions are reviewed "in house," which generally takes about two weeks.

### **Manuscript Submission Guidelines**

1. Five copies of each manuscript should be submitted to: Mark Sanders, JTE Editor, 144 Smyth Hall, Virginia Tech, Blacksburg, VA 24061-0432 (703)231-8173. Internet: msanders@vt.edu.
2. All manuscripts must be double-spaced and must adhere strictly to the guidelines published in *Publication Guidelines of the American Psychological Association* (3rd Edition).
3. Manuscripts that are accepted for publication must be resubmitted (following any necessary revisions) both in hard copy and on a floppy disk (either MS-DOS or Macintosh format). Moreover, the floppy disk version must be in both the native word processor format (such as WordPerfect or MS Word) and in ASCII format.
4. Manuscripts for articles should generally be 15-20 (22,000-36,000 characters) pages in length (36,000 characters is an absolute maximum). Book reviews, editorials, and reactions should be three to eight manuscript pages.
5. All figures and artwork must scale to fit on the JTE pages, and be submitted in camera-ready form.

### **Subscription Information**

The *Journal of Technology Education* will be published twice annually (Fall and Spring issues). New subscribers should copy and mail the form below:

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

---

Make checks payable to: *Journal of Technology Education*.

Regular (USA): \$8

Regular (Canada/Overseas): \$12

Library (USA): \$15

Library (Canada/Overseas): \$18

Return check and this form to:

Mark Sanders, JTE Editor

144 Smyth Hall

Virginia Tech

Blacksburg, VA 24061-0432

### **JTE Co-sponsors**

The International Technology Education Association (ITEA) is a non-profit educational association concerned with advancing technological literacy. The Association functions at many levels – from international to local – in responding to member concerns. The Council on Technology Teacher Education (CTTE), affiliated with the ITEA, is concerned primarily with technology teacher education issues and activities. For more information on either association, contact: ITEA, 1914 Association Drive, Reston, VA 22091 (703)860-2100.

### **Electronic Access to the JTE**

All issues of the *Journal of Technology Education* may be accessed electronically by anyone who has bitnet or internet access. There is no “subscription fee” for electronic access. Text is available in ASCII format, and graphics are included as separate postscript files. You will need a postscript printer to output the postscript graphics, but any printer will work for the ASCII text files.

To become an electronic subscriber of the JTE, send the following e-mail message to `LISTSERV @ VTVM1` (for bitnet users) or to `LISTSERV @ VT-VM1.CC.VT.EDU` (for internet users): `SUBSCRIBE JTE-L First Name Last Name`.

To remove your name from the electronic subscription list, send the following e-mail message to `LISTSERV @ VTVM1: UNSUBSCRIBE JTE-L`.

After becoming an electronic subscriber, you may see what files (articles) are available by sending the following e-mail message to `LISTSERV @ VTVM1: INDEX JTE-L`.

To retrieve a file (article), send the following e-mail message to `LISTSERV @ VTVM1: GET File name File type`.

To retrieve a Table of Contents for a particular issue of the JTE, send an e-mail message to `LISTSERV @ VTVM1` like the following example: `GET CONTENTS V3N2`. In this message, V3 refers to Volume 3 and N2 refers to issue number 2.

If there are graphics files associated with the document, they will be listed as `FIGURE1 JTE-V3N2`. These files are in PostScript. DOS users who are connected to a PostScript printer may download these to their PC and copy each file to the printer: `COPY FIGURE1.JTE LPT1`. Users with various brands of UNIX workstations supporting display PostScript should be able to view these online. Macintosh users should be able to download and print these files.

More information on `LISTSERV` commands can be found in the "General Introduction Guide", which you can retrieve by sending an "INFO GENINTRO" command to `LISTSERV@VTVM1`.

Both ASCII and complete Postscript versions of ALL current and back issues of the JTE are available via FTP.

To access either the ASCII or Postscript version of the JTE from the FTP site, enter the following:

```
ftp borg.lib.vt.edu
"anonymous" when you are asked to identify yourself
your userid when a password is requested
cd /pub/JTE
cd ascii (for ascii files) OR cd postscript (for postscript files)
dir
cd v3n2 (or whichever volume/issue you want)
dir
get editor.jte-v3n2 (or whatever filename you want)
when 'transfer complete' message is received, look in your file list for the
file you 'got.'
```

*Note:* Adhere strictly to the upper and lower cases and spaces noted above. PostScript versions are available only from the FTP site. Also available by WAIS (search directory of servers for the JTE).